Library Board of Trustees Meeting

February 28, 2024

Meeting Minutes

The meeting was called to order by Erin Phillips at 6:33 PM in the meeting room at the Ionia Library with members present, Erin Phillips, Jim Brummond, Katie Brown, Gale Wallace and India Watson. Laura Wickham not present. Bob Havner from the public.

Motion to approve agenda adding J. Discuss Ionia Fun Days and Ionia Community Library 50th anniversary celebration by Gale Wallace, 2nd by Jim. All in favor, motion passed.

Motion to approve January 24, 2024 Meeting Minutes by Katie, 2nd by Jim. All in favor, motion passed.

Old business – Discussion of monthly bingo – Sunday afternoon 2:00 – 3:00 once a month with a start in March, kids & adults, social bingo, Terry will check to see if there are hard cards at the church, Katie has bingo machine, Erin will do popcorn, will finalize at February meeting

Discuss budget – India will go to the city council meeting in February. Motion to set the budget at $55,000 with a request from the city for $14,000 by Laura, 2nd by Gale. All in favor

Review Appeal Process Policy – reviewed in October

Review Confidentiality Policy – Motion by Erin to approve the Confidentiality Policy as is, 2nd by Laura. All in favor.

New business

Schedule monthly bingo – Motion to host on second Sundays 2-3pm, $1/card, starting April 14th by Erin. All in favor.  
Review Test Proctoring policy – Reviewed, no changes, motion by Erin, 2nd by Katie, all in favor.  
Review Unattended Child policy – Reviewed, no changes, motion by Katie, 2nd by Jim, all in favor.  
Discuss contracting with Hoopla for online library – new discussion for next month  
Discuss Gazebo project – Erin confirmed with Blake Ohm about concrete project, waiting on his decision when to pour the concrete, Katie will ask Jim Baker, Gale will ask her Mennonite construction friends, Erin will order the Sam’s Club kit and request assembly  
Discuss Ionia Fun Days/50th anniversary celebration – planning glow foam for Friday night 9-10 for $475 (split between library and Ionia Fun Days Committee) and event between 3-5 pm on Friday to honor Jane McGrane, puzzle/pizza/pop party at library 5-7 pm

Approval of bills made by Jim 2nd by Katie. All in favor, motion passed.

Budget/Director’s Report – See report

Public Forum

The next meeting will be held Wednesday, March 27, 2024 6:30 pm.

Motion by Gale to adjourn meeting at 8:29 pm, 2nd by Katie. All in favor.