Library Board of Trustees Meeting

June 26, 2024

Meeting Minutes

The meeting was called to order by Erin Phillips at 6:40 PM in the meeting room at the Ionia Library with members present, Erin Phillips, Jim Brummond, Katie Brown, Laura Wickham and India Watson. Gale Wallace absent. Bob Havner from the public.

Motion to approve agenda with changes by Laura, 2nd by Katie. All in favor, motion passed.

Motion to approve May 29, 2024 Meeting Minutes by Katie, 2nd by Erin. All in favor, motion passed.

Old business

Discuss request to deposit unspent funds from general account into savings account and follow up on budget request at the next city council meeting continued to discuss how to invest our savings in a CD

Asked Donna to add us to agenda

Motion to go to city council on July 1 to get a check for $150,000 made out to Ionia Community Library by Laura 2nd by Erin. (will put in CD for better rate of return) All in favor, motion passed.

Review Confidentiality Policy

New business

India’s review – India present as we discussed review director and president signed

Discuss endorsement pay raise and paid time off for director – current pay $16, holidays paid if would normally be open, no sick time and 5 days of vacation. Motion to increase pay to $18.00, inclement weather, see policy and 50 PTO hours, holidays remain the same by Laura, 2nd by Erin. All in favor, motion passed. Will start with July 1, 2024 hours, to be paid starting August 1.

Review Library Patron Conduct Policy motion to approve as is by Laura, 2nd by Jim. All in favor, motion passed.

Approval of bills made by Erin, 2nd by JIm. All in favor, motion passed.

Budget/Director’s Report – See report

Public forum – strip between sidewalk and flowers not big enough for lawn mower do landscaping. Note for vacation library to be closed.

The next meeting will be held Wednesday, July 24, 2024 6:30 pm.

Motion by Jim to adjourn meeting at 9:30 pm, 2nd by Erin. All in favor.